

Employment Fact Sheet

Senior Seminar 2016-2017

PERSONAL INFORMATION			
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Last Name	First Name	Middle Initial	Social Security Number XXX - XX - _ _ _ _
Address			Cell Phone
City	State	Zip Code	Alternate Phone
Email Address			Are you over 18 years of Age? YES NO Are you legal to work in the USA? YES NO

EDUCATION HISTORY			
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Name of School	Location of School	Degree or Course of Study	Date Completed
Central Montco Technical High School	Plymouth Meeting, PA		May 2017
		General High School	June 2017

EMPLOYMENT HISTORY <i>Begin with your most recent job. List each job separately.</i>	
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Job 1 Title:	Dates worked from _____ to _____	Pay \$ _____ Per _____
Name of Company		Telephone Number:
Address		City State Zip
Supervisor/Manager:		May we contact this employer? YES NO
Duties Performed:		
Reasons for Leaving:		

Job 2 Title:	Dates worked from _____ to _____	Pay \$ _____ Per _____
Name of Company		Telephone Number:
Address		City State Zip
Supervisor/Manager:		May we contact this employer? YES NO
Duties Performed		
Reasons for Leaving:		

Employment History Continued

Job 3 Title:

Dates worked from _____
to _____

Pay \$ _____ Per _____

Name of Company

Telephone Number:

Address

City

State

Zip

Supervisor/Manager:

May we contact this employer? YES NO

Duties Performed

Reasons for Leaving:

PERSONAL REFERENCES:*List the names of three personal references who employers may contact.*

1) Name

Phone

Relationship

Address:

City

State

Zip

2) Name

Phone

Relationship

Address:

City

State

Zip

3) Name

Phone

Relationship

Address:

City

State

Zip

Days and hours you are available:

Mondays From _____ to _____
 Tuesdays From _____ to _____
 Wednesdays From _____ to _____
 Thursdays From _____ to _____
 Fridays From _____ to _____
 Saturdays From _____ to _____
 Sundays From _____ to _____

Position Applying For:**Expected Salary:**

\$ _____

Date you are able to start on:**Do not write in this space**

Interviewed by: _____

References Contacted: _____

Starting Date: _____

Starting Rate: _____

ID Verified _____ W-4 Form _____

I affirm that all responses on this application are true and correct to the best of my knowledge.

Signature : _____ Date : _____ -